

OLNEY INFANT ACADEMY

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Olney
MK46 5AD
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www.olneyinfantacademy.co.uk

TEMPORARY YEAR 2 CLASS TEACHER REQUIRED FROM 1ST NOVEMBER **(Maternity Cover) (ECT's are welcome to apply)**

Olney Infant Academy is part of the Inspiring Futures through Learning, Multi-Academy Trust, which comprises of thirteen schools. The Trust is committed to developing a family of schools whose purpose is to inspire the futures of us all through learning together. We are a friendly and caring school with delightful children and supportive parents.

Are you

- **Always positive and challenging yourself?**
- **An exceptional classroom teacher who will inspire and motivate learners?**
- **Driven by a passion for making learning fun, exciting and challenging at the same time?**
- **Committed to inclusive education and raising standards?**
- **Excited by the opportunity to create and develop our school and community?**
- **Inspired by working collaboratively with other schools within our Multi-Academy Trust that share the same values and ethos?**
- **Able to communicate effectively with others?**

If you can say yes to the above questions, we would like to hear from you, as you may be just the person that we are looking for!

As part of the Inspiring Futures through Learning Multi Academy Trust, successful candidates will have full access to our staff benefits package, including a bespoke CPD package, discount on gym membership, cinema tickets, childcare vouchers, cycle to work scheme and much more.

To arrange a socially distanced or virtual visit or to discuss this role please contact the school on 01234 711388

To apply please download an application pack from our website or www.iftl.co.uk, complete in full and return by email to admin@olneyinfant.org ahead of the closing date. Alternatively, completed application forms can be posted to Sarah Armitage, Headteacher.

Closing date – 12 noon Friday 8th October 2021

Interviews: w/c 11th October 2021

Inspiring Futures through Learning is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. All vacancies are subject to enhanced DBS disclosures. We are an equal opportunities employer.



Inspiring Futures
Through Learning



JOB TITLE: Class Teacher

RESPONSIBLE TO: Headteacher

POST SPECIFICS

1. To understand and follow the values and aims of Olney Infant Academy and to contribute to the development of the school through personal example.
2. To support the teaching and learning and pastoral work of the Headteacher within the School.
3. To support the safe and caring environment for all pupils.

MAIN DUTIES AND RESPONSIBILITIES

Under the direction of the designated Headteacher, provide a safe and caring environment for all pupils and ensure standards of teaching and learning are maintained.

1. Liaison and Co-operation

Class Teachers will work in liaison, contact and co-operation with:

- other members of staff
- members of external support and advisory services
- organisations and networks relevant to the teacher's specialism or subject
- parents, governors and the local community

2. Policy and Legal Framework

Class Teachers will work within the framework of national legislation, including Education Acts from 1994 to 1986, and the Schoolteachers Pay and Conditions Act 1987 (and recent document 1995).

- school policies and guidelines on the curriculum and school organization, in particular those relating to curricular aims and principles, and to race and gender equality.*

Tasks and Duties

The Pay and Conditions Act 1987 lists the duties to be included in all Job Descriptions for teachers.

The following statement is intended to incorporate all the duties itemised in Schedule 3 of the Act, and any subsequent statutory instruments made under the Act. The tasks and duties listed in section 3 (i-xii) below are required for all teachers. These may be reviewed at least once a year, usually in the Summer Term.

(i) Planning

To plan and prepare courses, schemes of work and individual lessons, appropriate to the needs, interests, experience and existing knowledge of the pupils in one's class

(ii) Setting and supervising work by pupils

To teach a class, or classes, sets, groups or individual pupils, and to set tasks to be undertaken both at school and elsewhere.

(iii) Marking and recording

To mark and assess pupils' work and to record their development, progress and attainment, both at school and elsewhere.

(iv) Discipline and relationships

To maintain good order, discipline and respect for others among pupils; to promote understanding of the school's rules and values; to safeguard health and safety; and to develop relationships with and between pupils conducive to optimum learning.

(v) Communication with parents

To build and maintain co-operative relationships with parents, and to communicate with them on pupils' learning and progress, drawing attention to special skills and talents as well as to problems or difficulties.

(vi) The Classroom

To maintain an attractive and stimulating classroom environment, and to contribute to displays in the school as a whole.

(vii) Overall policy and review

To take part in whole-school reviews of policy and aims, and in the revision formulation of guidelines.

(viii) Reports

To provide or contribute to oral and written assessments, reports and references, both at school and

elsewhere, relating to the development and learning of individual pupils and groups of pupils.

(ix) Review

To evaluate and review one's own teaching methods, materials and schemes of work, and to make changes as appropriate.

(x) Professional development

To keep up-to-date with current educational thinking and practice, both by study and by attendance at courses, workshops and meetings, and take part in appraisals and reviews of one's work arranged by the Headteacher.

(xi) Corporate life

To take part in the corporate life of the school by, for example, attending assemblies, registering the attendance of pupils, and supervising pupils before and after school sessions.

(xii) Equality policies

To help ensure that subject-matter and learning resources reflect school policies on race and gender equality, and that the implications of these policies are borne in mind in relation to all the tasks and duties

listed in (i) - (xii) above.

(4) General Expectations

- To promote the positive image of the School within the local community.
- To work effectively as part of a team.
- Be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality and data protection, security, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall aims of the school.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities.
- To participate with the School's performance management process.

IFTL IS COMMITTED TO SAFER RECRUITMENT PRACTICE AND PRE-EMPLOYMENT CHECKS WILL BE UNDERTAKEN BEFORE AN APPOINTMENT IS CONFIRMED. ALL VACANCIES ARE SUBJECT TO ENHANCED DBS DISCLOSURES. WE ARE AN EQUAL OPPORTUNITIES EMPLOYER.

