



Improvement and Development Partner

IFtL Trust

Job Description

OVERALL RESPONSIBILITY	
<ul style="list-style-type: none"> • To assist the CEO and Education Team in supporting the improvement and development of schools • To make a leading contribution to the school's evaluation, monitoring, and review processes, including but not limited to; quality of education, outcomes and leadership • Contribute to the safeguarding and promotion of the welfare and personal care of children and young people with regard to the '<i>Keeping Children Safe in Education</i>' 	
SECTION 1 - DUTIES	
<i>General</i>	
<ol style="list-style-type: none"> 1. Support and uphold the individual school's ethos, culture and show an understanding of their contextualised needs. 2. Challenge and moderate the schools' evaluations against the trust agreed framework and national benchmarks, supporting leadership in their journey of improvement and development. 3. Work effectively and supportively with the Headteacher to Initiate, manage and evaluate change and improvement to develop the school and the staff. 4. Provide robust feedback to the education team and support the deployment of specialist advisors and future training. 	
<i>Specific</i>	
<ol style="list-style-type: none"> 1. Set a good example to leaders and staff in terms of personal presentation, attendance, and punctuality. 2. Demonstrate excellent leadership qualities and be able to model high expectations consistently. 3. Work effectively with headteachers, the education team and the overall core trust team to ensure strong school progress. 4. Model and encourage schools to make links beyond their organisation to ensure the leadership team, board of governors and trust have confidence in the school's ability to be outward facing. 5. Contribute to the ongoing and regular self-evaluation processes, including all monitoring and review activities. 6. Supporting and challenging the headteacher to be outward facing and innovative to ensure they meet the needs of their children and community. 7. To play an active part in the education leadership team in the strategic development of the trust improvement strategy. 	
<i>Health and Safety</i>	
<ol style="list-style-type: none"> 1. Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions. 	
<i>Continuing Professional Development - Personal</i>	
<ol style="list-style-type: none"> 1. In conjunction with the education team, take responsibility for personal professional development, keeping up to date with research and developments in leadership and teaching pedagogy and changes in the school curriculum. 2. Take full advantage of any relevant training and development available. 	
<i>Continuing Professional Development - Schools</i>	
<ol style="list-style-type: none"> 1. Identify relevant leadership and pedagogical skills and knowledge required by schools to meet demands for school improvement and development. 	

2. Support the education team in the provision and/or design of high-quality professional development that allows leaders to: develop their own knowledge and skills, support each other with their learning and opportunities and time to engage in reflective practice.
3. Provide high quality targeted support and challenge conversations where needed.
4. Be instrumental in the evaluation procedures designed by the trust that measure school performance.

The above responsibilities will be reviewed annually and may be altered to meet the current needs of the school.